

**Sequoyah Elementary School  
PTA General Membership Meeting  
Tuesday, December 2, 2014  
Meeting Minutes**

**Attendance (based on sign-in sheet)**

13 people attended:

Heather Whirley	John Moriarty	Tina Webb
Stephanie Strahan	Kathleen McInnis	Helaine Cohen
Sandy Walsh	Panela Rowe	Kelli Markham
Jean-Yves Van Halle	Joyce Croce	Taline Diarbi
Sara Bien-Aime		

**Call to Order**

The meeting was called to order at 8:05 pm by Heather Whirley. The meeting was held following a presentation by Scott Montgomery from McAfee on the "Internet of Things."

Meeting Minutes –

Tina Webb motioned to approve minutes from 10/7/14. Kathleen McInnis seconded the motion. All were in favor – the motion was approved.

**Administration's Report – presented by Mr. Antonio Scott**

- Second grade gifted and talented testing taking place the week of 12/1/14.
- Sequoyah is participating in county-wide Ebola preparations.
- Dr. Jasper will be out the month of December.

**President's Report - presented by Heather Whirley**

- Paula Summers will present information on PARCC testing during the January meeting.
- PTA Reflections entries are due 12/19/14.
- Mr. Glaser will be playing at Restaurant Night at Outta the Way Café.
- The PTA is looking for volunteers for the next session of clubs.

**President Elect Report – presented by Tina Webb**

- Tina is becoming the chair of the GL Scrips fundraiser.

**VP of Fundraising Report – presented by fundraiser chairs**

- Sandy Walsh: PTA directories are done with one per family going to the youngest in family. The directory brought in \$840 in advertisement sales with \$140 still outstanding.
- Sandy Walsh: PTA membership has 125 members and made \$1465.
- Tina Walsh: Sequoyah now has a rewards school identification number at Harris Teeter.

**VP of Programs Report – presented by Kelli Markham Miller**

- Asked about the status of the website.
  - Brenda still has access to current website

- Two versions have been created.
  - After some discussion it was decided that the PTA will use the site created by John Moriarty, who will also maintain the site.
  - Danielle Douglass is the school webmaster and will need to give permission to John to link to the main site. Tina will ask Ms. Douglass to allow permission.
  - The website address is sespta.org.
  - Kelli will check the site for completeness.
  - Wednesday folders to go to John to be added to the website.
- It was clarified that after school clubs will be one day a week.

### **Secretary Report – presented by Stephanie Strahan**

- The fall book fair made \$2028.92.
  - There is the potential to make more money by taking all the money in Scholastic dollars. Stephanie will bring the Scholastic catalog for the teachers to look at to determine if there are items of interest to make that worthwhile.

### **Treasurer Report – presented by Jean-Yves Van Halle**

- The book fair was successful and made in the fall almost the entire projected profit for the year.
- The directory is making money this year.
- Memberships are right on target.
- Teacher wish lists had a total of \$4000 allocated; approximately \$1100 has been paid out.
  - Ms. McInnis brought up that there is some confusion about the total amount for each teacher. Tina and Jean-Yves will look into the amount.
- Volunteers are needed for the MD PTA audit.
  - Kelli will help.
  - Jean-Yves to draft language asking for assistance. Stephanie will send it out to the distribution list.
- The 990 form was filed.

### **Adjournment**

John Moriarty moved to adjourn and Tina Webb seconded the motion. All were in favor. The motion passed and the meeting adjourned.

Respectfully submitted,  
 Stephanie Strahan  
 SES PTA Secretary, 2014-2015